



DANCE FOR ALL PROGRAM DIRECTOR

REPORTS TO: EDUCATION DIRECTOR

SUPERVISES: ASSISTANT PROGRAM DIRECTOR; TEACHING ARTISTS, VOLUNTEERS

JOB DESCRIPTION

Dance for All is a program designed to bring The Sarasota Ballet into the local community. Through existing programming, community performances and events Dance for All will serve Sarasota, Manatee and Charlotte counties.

The Dance for All Program Director will be a dynamic individual, passionate about dance education and providing opportunities for all demographics to have access to dance. A highly organized self-starter, they must be creative, goal-driven and possess a high level of initiative.

RESPONSIBILITIES WILL INCLUDE BUT ARE NOT LIMITED TO:

Dance – The Next Generation (DNG)

DNG is a program that gives under-served youth an opportunity to explore the arts through dance. In addition to dance classes, the program gives students educational enrichment through partnering with local organizations.

- Develop, enhance, and expand DNG to create a unique program in line with the DNG mission.
- Design, develop, implement, and evaluate dance programming for ages 8-18 to provide an exciting and progressive curriculum.
- Create and oversee creation of curriculum upholding the quality of The Sarasota Ballet's Education Programs and provide an inclusive classroom experience for students.
- Recruit, supervise, assist, and assess support staff and teaching artists.
- Manage and develop enrichment experiences for students.
- Expand, develop, and maintain partnerships with local community organizations that serve the DNG students.
- Manage and prepare annual budget; monitor budget including tracking expenses and reporting any concerns to Education Director and/or Finance Director.
- Plan and oversee end of year performance including creation of performance program.
- Manage and order any uniforms and shoes for students.

- Manage and improve all communications with students, parents, faculty in both English and Spanish.
- Track data and set up systems to ensure accurate reporting.
- Manage all aspects of student transportation.
- Represent DNG at internal/external events.

Public School Performances

- Work to create programming for public schools in Sarasota/Manatee/Charlotte counties.
- Coordinate, meet, and work with school representatives and teachers to ensure Sarasota Ballet programming dovetails with academic standards.
- Where necessary, help to prepare Conservatory students for presentations.
- Follow up with schools, help in developing links between Schools and DNG, Sarasota Ballet School etc.

Community Performances/Engagement Events

- Act as liaison with external organizations.
- Developing appropriate programming for community performances/engagement events.
- Verifying logistics, costs, production needs and performance dates/opportunities.
- Prepare and track budgets.
- Present performances, lectures, talks etc. in the community.
- Assist in creating marketing materials.

Community Partners

- Manage, facilitate, and maintain existing community partnerships.
- Identify and secure new community partners that will support Dance for All.

Silver Swans/Joyful Movement through Parkinson's

- Recruit and supervise teaching artists for these programs.
- Develop curriculum.
- Explore and source new partners for Silver Swans.
- Arrange any special performances.

Incumbent will be expected to also research and create new opportunities for Dance for All.

All other duties as required.

REQUIRED QUALIFICATIONS

- Bachelor's degree in dance, education, or other related field; equivalent experience may be considered.
- Experience in dance education and community engagement with various ages, demographics, and disciplines.
- Skilled presenter, facilitator, and communicator.
- Demonstrate experience as a collaborative and inclusive leader.
- Strong skills in managing, selecting, coaching, evaluating, and motivating staff.

- Excellent people skills as leader and team player, working with a diverse population.
- Strong organizational skills as well as time management and prioritization.
- Comfortable managing multiple projects simultaneously and meeting deadlines.
- Experience with budget development and management.
- Must be fully vaccinated against Covid-19.
- Must have a valid driver's license and pass a driving record check.
- Must successfully pass a Grade 2 background check.
- Must have a flexible schedule as work hours during the evenings and weekends is required.

COMPENSATION

Salary range between \$50,000-\$60,000 annually, based on previous experience.

Medical, dental, vision, 401k, PTO, holidays all offered.

HOW TO APPLY:

Please submit your cover letter and resume along with three professional references to careers@sarasotaballet.org.

No Calls Please

The Sarasota Ballet values diversity and is committed to creating an inclusive environment for all employees. All qualified candidates will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age or veteran's status or any other protected category. The Sarasota Ballet is an equal opportunity employer. Applications from populations underrepresented in the arts are strongly encouraged to apply.